



STUDENT-LED ALPHA KIT CHECKLIST

Thanks so much for being willing to take the courageous step to run Alpha for your friends!
This checklist is designed to help keep everything on track, so let's get started!

GETTING STARTED

1. PEOPLE

Don't do this alone! Get connected with a youth worker or an adult to help you go through this, and be sure to find a team to help you run Alpha - including friends, classmates, school staff members, parents, etc. Coordinate with them and run it together!

2. PRAY

Find people to pray for you and your team as you run Alpha.

3. DOWNLOAD RESOURCES

Login to MyAlpha and create your Alpha to access the videos and resources for free at run.alphacanada.org.

TOP TIP: Watch the leader training videos found in the Learning Centre in MyAlpha.

“Prayer is not powerful because of who is praying but because of who is listening.”

Mike Pilavachi
Pastor, Soul Survivor

NEXT STEPS

PLAN THE DETAILS OF YOUR ALPHA SESSION

- **Where will you run your Alpha** – classroom, coffee shop, friend's basement, youth centre?
(Look for a place where your friends will be comfortable and willing to share their thoughts.)
- **When are you planning to get together with the group** – lunch break, after school, spare period, etc?
- **How are you going to show the videos?** On a laptop, TV, or projector? Will you need external speakers or other equipment?

IF YOU'RE RUNNING ALPHA IN YOUR HIGH SCHOOL...

- **Connect with a school staff member (sponsor)** about running clubs in your school before asking permission from your principal.
- **Customize the Letter to the Principal/School Administration** (found in MyAlpha) to suit the needs of your group and your school.
- **Ask permission to promote** and run Alpha in your school.
- **Think about how you will incorporate food** – popcorn, Timbits, ice cream, pizza, etc. Be creative!
- **Download and customize the invitational resources** (graphics for social media, invitation cards, etc.) to help invite your friends.
- **Download all 13 episodes and the Discussion Guide** (with small group discussion questions).

TOP TIP: Ask your church/youth leader or parents to sponsor and help purchase the food and commit to praying for your Alpha. You never know if you don't ask!

TWO WEEKS BEFORE THE START DATE

Watch Team Training videos 1 (Essentials) & 2 (Small Groups) with your team and talk about any questions you may have. Plan on 1 hour for each session.

Print a hard copy of the Discussion Guide. Save a digital version on your laptop, tablet, or phone.

Create a weekly schedule for your entire Alpha in MyAlpha. Take into account holidays and other events that may overlap with your Alpha dates. See Sample Alpha Youth Series Schedule under the Series Materials tab in MyAlpha.

Print off the Prayer cards for you and your team. Write down who you are planning to invite and begin praying every day at 11:02 for them.

***TOP TIP:** We highly recommend you print out discussion guides for your teams or send them a digital copy each week!*



PRAYER CARD
Download in
MyAlpha

ONE WEEK BEFORE THE START DATE

Do a test run with your leadership team.

Pray for people who still need to be invited or haven't decided yet. Pray for those who have already agreed to come.

Plan a time to watch the Team Training video on Prayer Ministry together (which should be done a week before the Alpha Weekend/Day).

WHEN ALPHA STARTS

Arrive early to set up, create a welcoming atmosphere, and prepare for the session. Make sure all audio-visual equipment is in place before guests arrive.

Re-arrange desks and chairs as needed. Remember, you're trying to create an open atmosphere for sharing and talking, not teaching or lecturing.

Begin to promote the dates for the Alpha Weekend/Day. Pitch it as a fun, relaxing getaway!

Clean up and reset the room. Remember, it should be as good as - or better - than when you got there!

AFTER YOUR LAST SESSION

Ask your guests and leaders to fill out feedback forms about their experience on Alpha. Forms can be downloaded in MyAlpha. (This feedback is really helpful if you or someone else from your team wants to run Alpha again in the future!)

As the leader, after Alpha, please fill out the online survey sent by Alpha Canada. We would love to hear how it went.

Debrief! If you don't have time to debrief with your team after the session, plan to meet together at another time to talk about what went well and what needs to be improved for the next Alpha session.